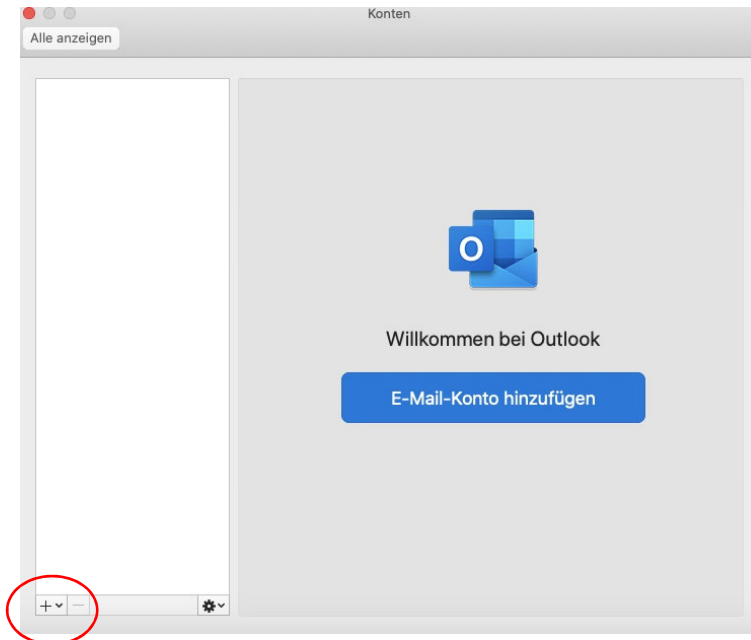
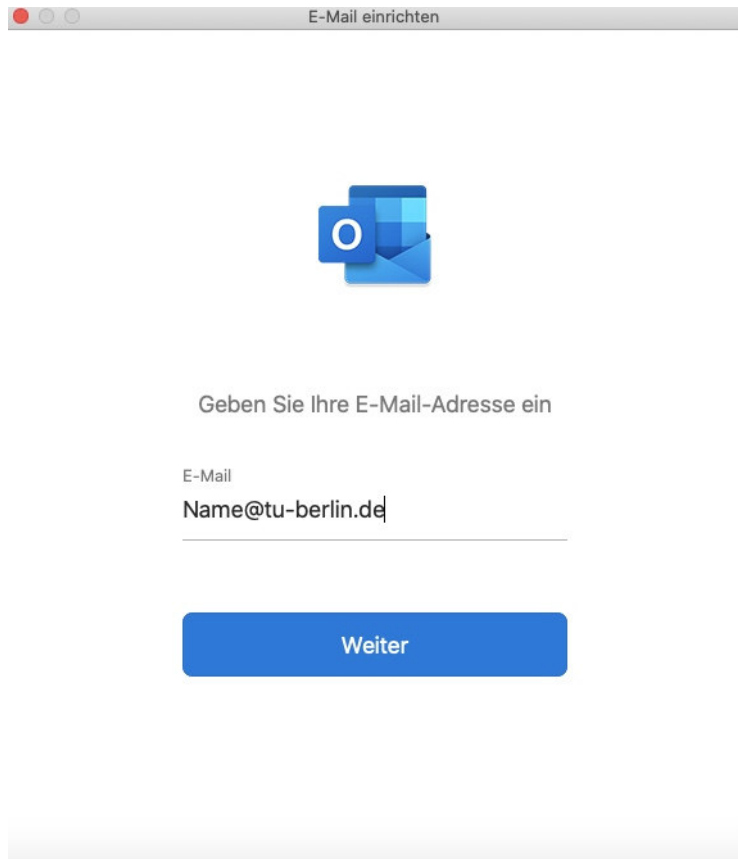


## macOS – Setting up Outlook

1. Open Outlook and click on "Extras" > "Konten" > "E-Mail-Konto hinzufügen" (Extras > Accounts > Add email account) or click on the plus sign "+" in the lower left corner > "Neues Konto" (new account).



2. Enter your email address



3. Select the following settings:

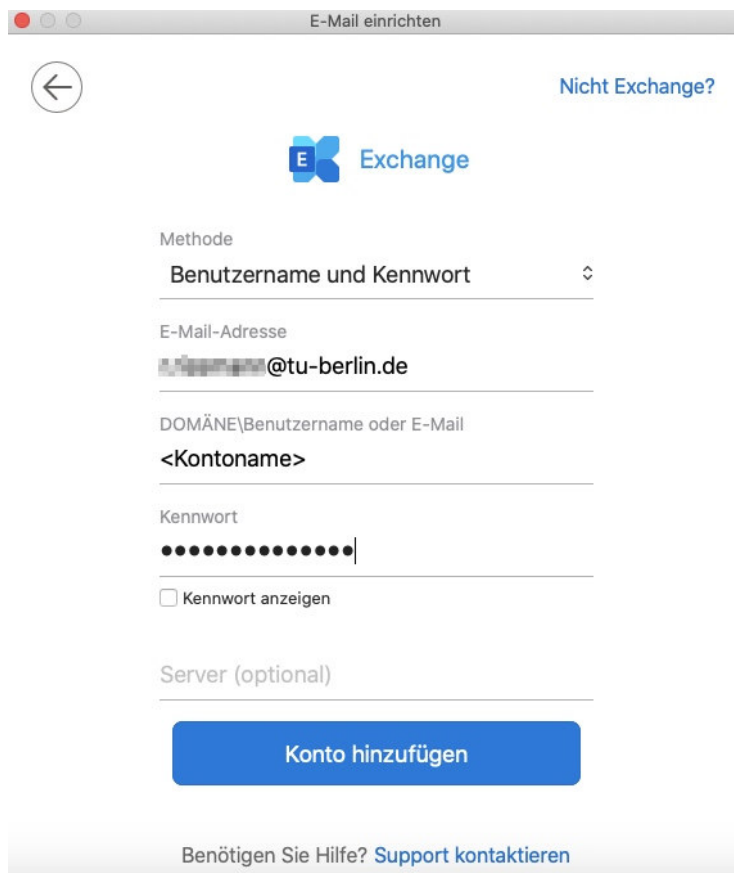
Methode (method): **Benutzername und Kennwort (Username and password) (pre-defined)**

Email address: **Name@tu-berlin.de (pre-defined)**

Domäne/Benutzername (Domain/Username): **<Kontoname> (Account name)**

Kennwort: **Your password**

Then click "Konto hinzufügen" (Add account).



E-Mail einrichten

← Nicht Exchange?

**E** Exchange

Methode  
Benutzername und Kennwort

E-Mail-Adresse  
Name@tu-berlin.de

DOMÄNE\Benutzername oder E-Mail  
<Kontoname>

Kennwort  
●●●●●●●●●●●●

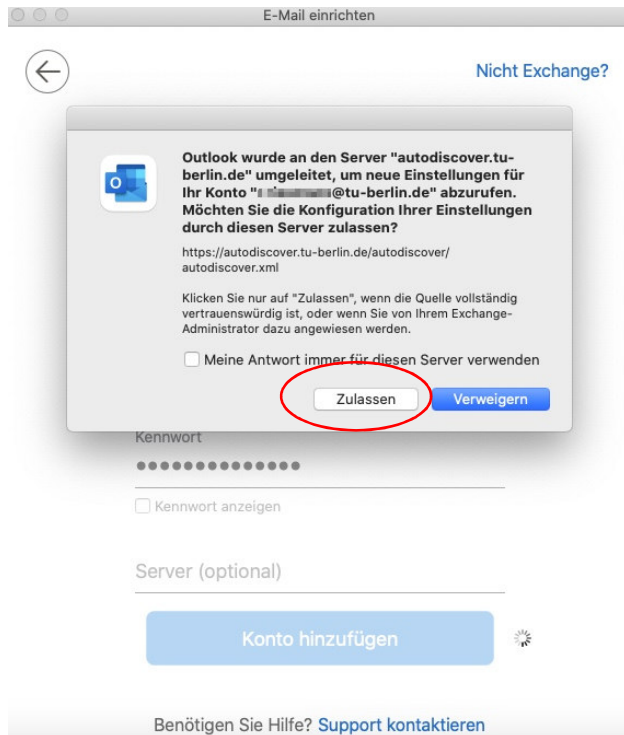
Kennwort anzeigen

Server (optional)

**Konto hinzufügen**

Benötigen Sie Hilfe? [Support kontaktieren](#)

4. Confirm the automatic configuration by clicking on "Zulassen" (Allow).



5. After you have successfully configured the mailbox, complete the process by clicking on "Fertig" (Done).

