

Newsletter

2018 | December

Dear Sir or Madam,

We are pleased to provide you with a new edition of our SAP newsletter – the third of its kind. Please feel free to get back to us if you have any input or comments!

The **subproject Finances, Third-Party Funds and Acquisition** has continued to work on its list of developments, successfully dealing with a number of finalisations as well as solving some problems which have occurred earlier. This will be continued during the weeks to come. It was possible to migrate the last missing accounts of the chart of accounts as well as the financial- and budgetary data. The same will be done and finalized for Third-Party Funds and scholarship disbursements during the coming weeks. Furthermore, it was possible to make final arrangements concerning questions of support during the go-live in January 2019. The subproject had consultations with SAP regarding migration charts and testing data. End users have been trained and a leaflet for other departments has been put together. Material Management (MM) and Supplier Relationship Management (SRM) have started implementing their training material. Also, they have adjusted their SAP kick-off concept and transferred the second catalogue of the State Administration Office (Landesverwaltungsamt) into the system; others will follow over the coming weeks. The SRM pilot needs some last adjustments, including the further development of training material. Finalising counselling support beyond the first week of 2019 will now be a crucial task. Planning has to be completed and assignments need to be made. Either way, we are happy to inform you that the position of key user budget management at TUB, which has been deserted since June, has been filled again this December. We are welcoming Sakine Stern! Unfortunately, Third-Party Funds will have to face quite the opposite dynamic with two people leaving the team for 1 January 2019. They had been employed temporarily. Also, their key user was missing this last November. This lack of resources will be dealt with accordingly. During the next weeks, application management will be defined technically. All sectors will complete their component- and their integration tests during the weeks to come.

In the **subproject AManDa**, corrections have been transferred over the last weeks. Also, the new AManDa standard was converted into the Q-system, and numerous calibrations have been made. All bugs registered during the course of this process will be corrected during the next weeks. Further tests will be run and, together with process experts, integration tests will be prepared. All AManDa work packages will have to be finalized, including the authorization scheme and the embedding into Launchpad. This subproject, too, is awaiting agreements on technical support as well as maintenance during the next weeks.

The **subproject Human Capital Management (HCM)** has successfully completed the productive migration for public servants. HCM staff members were also fully involved in visiting trainings, in addition to their everyday work. Also, it was possible to pass on modified business requirements to the staff council. The same goes for updated specifications for both PA-OM and PA-PM. Need for

adjustments, which has become obvious during training sessions, will be cared for over the coming weeks. Form Portal SAP access will be applied and adjusted, followed by a test of the new databank connection with existing documents. To be able to finalise preparations for the mass billing test, which will be held together with other subprojects, it is necessary to complete the test phase migration for employees. Whilst further trainings will be held, HCM concepts for evaluations and ESS will be prepared. Concerning BLePSI, a major task will be to map the course of transition until the new BLePSI tiles will be live.

The **subproject Test Management** has supported the team of Reporting in designing test cases and test packages as well as in handling the Solution Manager. Some of the integration tests have even been transferred to the Solution Manager already, the respective status set. Upcoming weeks will see the transfer of reporting component tests and the migration of integration test cases from the testing days to the Solution Manager. Another major goal is to merge all previous information about the Solution Manager, allowing future users a fast and effective introduction.

The **subproject Trainings** focussed on preparing and holding training sessions for ZUV early adopters. Also, they worked on the knowledge portal 'Knowledge Base → Enable Now' of SAP's graphical user interface for ZUV staff.

A lot has been done – there is more to come! We hope we were able to offer you a succinct impression with this newsletter, wishing all of you a peaceful pre-Christmas time.

Best regards

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